



USAID
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CISF BPA
Climate Integration Support Facility
Blanket Purchase Agreement
Bureau for Economic Growth, Education and Environment

Key Contract Information

Overall BPA Ceiling:	\$49.9 million
Number of Holders:	Three large business-led and one small business-led consortia
Contract Period:	June 1, 2017 to May 31, 2022. Activities for Purchase Orders issued in that period can continue up to May 31, 2023.

Purpose

The purpose of the Climate Integration Support Facility (CISF) Blanket Purchase Agreement (BPA) is to support the United States Agency for International Development (USAID) in supporting climate risk management across USAID programming, as required by USAID's Automated Directives System (ADS) 201: "Program Cycle Operational Policy," by providing support to missions and Washington, DC operating units with analysis, facilitation, training, evaluation, learning opportunities, and related services. The agreement may also support focused adaptation and mitigation programming through similar services.

CISF BPA Task Areas

The CISF BPA is designed to support climate risk management across all USAID programming. The BPA can assist missions, bureaus and offices by providing analysis, facilitation, training, evaluation, learning opportunities and related services. The BPA can also support USAID to build capacity and learn from experiences in implementing CRM. The Agreement may also support focused adaptation, clean energy and sustainable landscapes programming. The CISF BPA is a worldwide support mechanism; it is designed to support any USAID bureau, mission or office with climate risk management.

The main tasks under the mechanism are:

- **Support for Missions and Bureaus:** Providing in-person and remote facilitation and technical assistance to USAID field missions and pillar and regional bureaus for climate risk management and climate change efforts. This can include assessments and analyses to inform climate risk management and integration of climate change in the design and implementation of USAID programming as well as focused adaptation and mitigation programming.
- **Capacity Building, Communications, and Knowledge Management:** Producing country-, regional-, and program-level climate change risk profiles and greenhouse gas (GHG) emissions fact sheets, training development and delivery, and additional capacity building, communications products and knowledge management to support climate risk management and climate change efforts.
- **Learning and Thought Leadership:** Supporting a robust monitoring, evaluation, and learning agenda that will measure and document results, as well as continuing to build USAID's expertise and connect stakeholders to latest field findings and best practices in climate risk management, climate change integration and focused adaptation and mitigation programming.

How to Access CISF BPA Services

The activities under the BPA are undertaken as specified Purchase Orders (POs). The BPA includes four consortia (three large business led and one small business led). There is no small business set aside. POs issued under the BPA will be one of the following: firm fixed-price (FFP), labor-hour (LH), or time-and-materials (T&M).

To access CISF BPA services:

1. **Contact the CISF BPA COR** with a brief description of the needed services and purpose of the PO. The CISF BPA COR will either reply instructing to move to Step 2 or propose a consultation to ensure the CISF BPA is an appropriate mechanism. The COR can provide relevant examples of past POs, as available. Relevant Bureau counterparts may be included in the consultation.
2. **Prepare a draft statement of work (SOW)** for a purchase order that briefly describes: the purpose, background, objectives, tasks, deliverables and/or performance measures (as appropriate), notional budget and projected timeframe.
3. **Send the draft SOW to the CISF BPA COR** who will verify that activities are consistent with the BPA SOW and that the budget is within the BPA ceiling. The CISF BPA COR will share will relevant Bureau counterparts and may provide substantive comments for mission/operating unit consideration. The CISF BPA COR will also verify that the mission/operating unit has evaluated the activity for REG 216 compliance.
4. **Share the SOW with the operating unit's Contracting Officer (CO)**, the Purchase Order CO (POCO), who will determine competition requirements, specified in Section F of the CISF BPA Contract.
5. **Issue a Request for Quotes (RFQ)**. The POCO issues the RFQ to the entire consortia.
 - a. RFQs need not be long, as all provisions/clauses automatically flow down from the BPAs, which were awarded off of GSA Schedules.
 - b. POCOs should use their best judgement depending on the requirements of their RFQ, but quotes from consortia should need not exceed 5 pages for technical responses and 5 pages for pricing information.
6. **Review the proposals**, negotiate with the offerors(s) (Purchase Order COR and CO lead this process), and select an awardee.
 - a. Depending on time availability, the period of time between receiving quotes, negotiating, making an award determination and finalizing award documentation should not exceed two weeks.

Contact Information

Missions/operating units should direct emails to Becky Nicodemus (BPA COR) and Becky Chacko (alternate BPA COR). For phone inquiries, please use the contacts below.

BPA COR: Becky Nicodemus
E3/GCC
202.712.0797
rniodemus@usaid.gov

BPA CO: Matt Courtad, Branch Chief
M/OAA/E3
202.567.4230
mcourtad@usaid.gov

Alternate BPA COR: Becky Chacko
E3/ GCC
202.712.5196
rchacko@usaid.gov

CISF BPA Contract Numbers

Abt	AID-OAA-E-17-00007
Cadmus	AID-OAA-E-17-00008
ICF	AID-OAA-E-17-00009
Integra	AID-OAA-E-17-00010

Prime Contractors and Consortia

The CISF BPA implementing partners are:

Abt: <http://www.abtassociates.com/>

Atkins North America Inc.: <http://www.atkinsglobal.com/en-gb/north-america>

Cascadia Consulting Group: <http://www.cascadiaconsulting.com/>

Carson + Co Global: <http://carsoncoglobal.com/>

Clark University: <http://www.clarku.edu/>

Columbia International Research Institute for Climate and Society (IRI/Columbia):
<https://iri.columbia.edu/>

Four Twenty Seven, Inc.: <http://427mt.com/>

Green Powered Technology LLC: <http://greenpoweredtechnology.com/>

Cadmus: <http://www.cadmusgroup.com/>

Care: <http://www.care.org/>

Battelle: <https://www.battelle.org/>

International Food Policy Research Institute (IFPRI): <http://www.ifpri.org/>

Integra: <http://www.integrallc.com/>

Heartland Global: <http://heartland-global.com/>

Neptune: <http://www.neptuneinc.org/>

Meister Consultants Group: <http://www.mc-group.com/>

Descartes Labs: <http://www.descarteslabs.com/>

Amec Foster Wheeler: <http://www.amecfw.com/>

Rand Corporation: <https://www.rand.org/>

Southern African Institute for Environmental Assessment (SAIEA): <http://www.saiea.com/>

ENREM Consultants: <http://www.enrem.co.ke>

International Center for Integrated Mountain Development (ICIMOD): <http://www.icimod.org/>

ICF: <https://www.icf.com/>

Tetra Tech ARD: <http://www.tetrattech.com/>

ECODIT LLC: <http://www.ecodit.com/>

The Playa Group, LLC: <http://www.theplayagroup.com/>

National Center for Atmospheric Research (NCAR): <https://ncar.ucar.edu/>

Integra (small business): <http://www.integrallc.com/>

Research Triangle Institute/International Resources Group (RTI/IRG): <https://www.rti.org/>

Four Twenty Seven: <http://427mt.com/>

Cadmus: <http://www.cadmusgroup.com/>

Family Health International (FHI360): <https://www.fhi360.org/>

Training Resources Group (TRG): <http://www.trg-inc.com/>

DigitalGlobe: <https://www.digitalglobe.com/>